

Objective

Accomplished professional seeking to leverage event technology, customer service and hospitality background into other industries. Extremely motivated to continue utilizing my excellent hospitality skills to provide outstanding support and customer service.

Professional Experience

Event Technology-Freelance Charlotte, NC

Manager/technician October 2013 - Present

- Provide event technology, computer and internet support for clients and serve as a technician at and for corporate meetings and social events
- Work on contract for event technology/production companies and end-clients to provide management for set-up, tech and strike of breakouts and/or tech expos.
- Interact with high-level executives to satisfy their technical needs while working for said companies.

PSAV Westin Charlotte, NC

Asst Director of Event Technology November 2007 - October 2013

- Manage staff of 4 technicians directing set up, breakdown and operation of audio-visual equipment maintaining all of the specific event technology needs in the meeting areas.
- Assist in managing logistics of company audio visual equipment requirements for all clients in the meeting areas.
- Coordinate and maintain internet needs of hotel clients in the meeting areas.
- Maintained technician schedules and set sheets of audio-visual equipment to ensure client satisfaction.

Education

Art Institute Charlotte, NC

King's College Charlotte, NC

Web Design Certificate, Aug 2007

Computer Applications, Nov 1999

Additional Skills

- Proficiency/Familiarity with Adobe Fireworks, Photoshop, Dreamweaver, etc.
- Proficiency/Familiarity with Microsoft Office.
- Proficiency/Familiarity with both Windows and OSX environments.